

Minutes  
CARL Executive Board Meeting  
CSU Sacramento

March 8, 2004

Attending: Ron Rodriguez - (President), Jean Purnell (Vice President from the North), Suellen Cox – (Vice President from the South), Lynn Lampert (Secretary), Vicki Rosen (Treasurer), Carl Bengston, ACRL Chapters Council Delegate , Fred Batt (North/Interest Group Coordinator (CSU Director at Large), David Rios (South/Campus Liaison Coordinator UC Director at Large), John Dobbins (South/Interest Group Coordinator Private Institutions Director at Large); Christina Woo - (Newsletter Editor); Bonnie Petry (Website Coordinator), Aline Soules (Legislative Liaison),

Some officers were unable to reach Sacramento due to airline cancellation so the meeting was held via teleconference.

Not Present: Elizabeth Ginno (Membership Director); Lynne Reasoner (Archivist); Brian Lym (North/Campus Liaison Coordinator Community Colleges Director at Large),

### **1. Introductions**

CARL Board members introduced themselves.

### **2. Approval of minutes**

The minutes from the December 8, 2003 CARL Board of Directors Meeting were approved.

### **3. Approval of agenda.**

Action: Meeting agenda approved.

### **Old Business**

### **4. Committee on Organization**

As Cynthia Jahns and Deborah Schaeffer's terms are up on the Committee on Organization a discussion about the new composition of the committee was conducted. President Ron Rodriguez appointed Jean Purnell, Vicki Rosen, Lynn Lampert, and Suellen Cox to the committee. Judy Clarence will also be asked if she is willing to join the committee.

## **5. 2004 Communications Task Force**

Discussion: The 2004 Communications Task Force was created to make a recommendation to the Board regarding the creation of a CARL Communications Committee. This task force will examine communication issues within CARL. It was suggested that in addition to David Rios and Christina Woo — that the CARL Membership director be included in the makeup of this taskforce. As Elizabeth Ginno, the current CARL Membership Director, was not present at this meeting – Ron will ask her if she is willing to join the task force.

## **6. Nomination and Election Committee**

Discussion: The current composition of the Nomination and Election Committee was discussed. It was decided that membership would include Jean Purnell, Kathleen Hansen, Locke Morrissey. Two more members from the north or the south are needed for this committee.

## **New Business**

### **7. Outgoing 2005 President and Conference**

Discussion: There is current concern over the fact that there are no official duties for the outgoing CARL President. Board members expressed concern of how a great deal of the conference planning typically falls on the Vice President position and they are looking for ways to alleviate this pressure. Some ideas included the formation of a conference planning committee to entertain planning and also serve as a committee to introduce newer CARL members to the intricacies involved in organizing the annual conference. Lynn Lampert suggested that CARL look into the idea of creating internship to CARL committee for the training of newer members as ACRL does in some of its sections (Instruction Section).

Action: Ron Rodriguez is going to investigate these issues further and the discussion will be tabled for the next meeting agenda.

### **8. Outstanding Member of the Year Award**

Discussion: Committee still in deliberations.

### **9. Scholarship Award Committee**

Discussion: The Scholarship committee currently is comprised of Suellen Cox, Tracey Mayfield (CSULB) chair 2004, Kathleen Hansen (chair 2005). Both Tracy and Kathleen will be staying on but another member is needed on the committee

Action: Through nominations it was decided that Ron will contact Chisa Ueyki (CSULA). If Chisa does not accept the nomination, Ron will contact Karin Duran (CSUN).

## **10. Research Award**

Action: After discussion via email the members of the executive board decided that it was best to postpone deliberation on an award recipient until there were suitable candidates. The board decided that the award could be given out in 2005 despite the fact that there will be no annual conference that year – another event venue would be suitable in 2005 if needed.

## **11. Upcoming Meeting Dates**

Sites for next teleconference - CSU Fullerton, CSU Northridge tentative for Video Conference

Possible dates include: June 14<sup>th</sup> (teleconference), September 20<sup>th</sup>, December Old and New Board – South Monday December 6, 2004

Meeting Adjourned 11:34 am

## **Addendum**

Officer's Reports Submitted via email

### **1. President's report – Ron Rodriguez**

At the beginning of the year, the President traditionally participates in two regional meetings. The southern regional membership meeting was held on February 6, 2004 at California State University at Los Angeles. It was attended by approximately 40 CARL members. I offered a "State of CARL" report which generated questions primarily about the upcoming conference. The majority of the questions were centered around or questioning the need to have guest speakers who are librarians register for the pre or regular conference. It was brought up that at other conferences, guest librarian speakers participate then usually leave the conference. On the other hand, some speakers do stay the rest of the day. Members in the audience requested that I respond officially to this concern. I replied that I would respond after the northern regional meeting and conferring with appropriate CARL members working with the conference. I thank all the board members from the north who sent brief reports to share with the southern members

The northern regional membership meeting was held on February 27, 2004 at California State University at Hayward. That meeting was also attended by approximately 40 members. After the "State of CARL" report, there were few questions about the conference but more questions related to membership or other operational issues. I thank

all the members from the south who sent brief reports to share with the northern members.

One of my key questions to both audiences was concerning my perceived concern for CARL to consider being more vocal in terms of stating a position or writing letters of support or non-support in issues concerning academic libraries. The concern arose upon reading legislative updates by Aline Soules and emails by Brian Lym. The immediate concern was that community colleges were struck with the elimination of a crucial statewide coordinating position. Indeed, the concern for the economic health of academic libraries was particularly accented by the “round robin” reports by northern attendees. It may be a good time to discuss the issue of advocacy on the part of CARL. It is a possible action item.

The CARL Research Award is very likely to be delayed. A quick poll of Executive Board members indicates that it should be delayed and given the proper amount of time to due a credible job. It will go forward in late 2004 with the award granted in some type of special forum or venue in 2005.

The upcoming CARL Conference is in superb condition due to the hard work of many CARL members but particularly Deborah Schaeffer, Conference Co-Chair, Local Arrangements and Kelly Janousek, Conference Co-Chair, Conference Programming. At this writing everything looks positive and ready to go in April.

## **2. Vice-President, North – Report – Jean Purnell**

Two regional meetings were held in the North, the first on December 12, at Preservation Park in Oakland, the second on February 27 at CSU-Hayward Library.

Approximately 45 individuals got together for networking and some end of semester socializing at Preservation Park on December 12. CARL officers gave reports and engaged members in a discussion about how to energize interest groups and stimulate CARL programs for northern members. Participants also met in interest groups and identified topics of mutual interest and possible future program possibilities. Outcomes of the meeting included the identification of new leaders for several interest groups and initial plans for future programs, including a possible fall regional mini-conference that would include topics of diverse interest to members. Members enjoyed the lunch and holiday carols sung by the Baroque Choral Guild (of which Judy Clarence is a member).

As part of the VP-North's responsibilities (carried over from 2003), a call for nominations for Outstanding CARL member was published on CARL-ALL. Nominations are due March 19.

### 3. Vice-President, South – Report – Suellen Cox

**CARL Executive Board Meeting  
March 8, 2004  
CARL Southern Vice-President Report**

**1. 2006 CARL Conference**

Asilomar has been identified as a possible northern location. On 1/7/04 I sent a completed 2006 Request for Reservations form to Asilomar. Three possible dates were requested: April 6-9, April 20-23, April 27-30

I received a letter from Asilomar on 1/13 stating that scheduling will begin approximately 18 months prior to the requested dates. Because CARL does not book with Asilomar every year as some organizations do, we are not in a first priority position.

We need to identify two northern librarians to serve as Conference Planning Committee Co-Chairs. I would like to recommend that the outgoing 2005 President (from the North) be involved. This would provide strong leadership, CARL knowledge and experience, and continuity. May need to amend the Bylaws. **Action Item**

**2. Nominations and Election Committee (Senior VP + 4 others)**

At Ron's request, I nominated Locke Morrissey (USF) and Kathlene Hanson (CSU Monterey Bay). Both have agreed to serve.

**3. ACRL/CARL Conference Scholarship Committee**

**Committee Members: Cox (Chair), Tracey Mayfield, Kathlene Hanson**

The 2004 recipients are Karen Dennison (Fresno) and Catherine Outten (Long Beach). Both received their \$500.00 checks and have registered for the conference. Digital photos were requested and I sent them on to Christina Woo. Both recipients will be introduced at the Awards Luncheon and presented with a certificate. On Saturday evening April 24, the committee will take them out to dinner. Other Board members are invited. Both have agreed to submit a brief article for the June newsletter on conference highlights and what they found to be especially beneficial.

Recipients were notified by phone and letter. Non-recipients were notified by letter dated January 8.

I have created a Conference Scholarship Committee Checklist. This has been reviewed by other committee members, Tracey and Kathlene. It will be distributed at the 3/8/04 Board meeting.

Tracey and Kathlene have agreed to remain on the committee. I will be coming off the committee. A new Chair needs to be appointed. Tracy has expressed interest in 2004; Kathlene has expressed interest in chairing the 2005 committee. A new committee member needs to be appointed. Several have expressed interest---Karin Duran and Chisato Uyeki. **Action Item**

On the CARL Website, under Awards, a section needs to be added for Current Winner and Previous Winner. **Action Item**

**4. Revised Program Planning Manual**

The revised manual has been posted to the CARL Website. Thanks to Fred Batt for his participation and hard work and to Bonnie for posting in such a timely manner.

**4. Secretary's report – Lynn Lampert**

Minutes from December 8<sup>th</sup> 2003 were approved.  
CARL Yahoo Briefcase account password changed.

**5. Treasurer's report – Vicki Rosen -**

Distributed at the 3/8/04 meeting.

**6. Membership Director's report – Liz Ginno**

Not present at meeting – report not submitted.

**7. Website Coordinator's report – Bonnie Petry**

Bonnie reported the website to be in good order and the recent connection problems under investigation.

**8. Newsletter Editor's report – Christina Woo**

Report not submitted.

**9. Interest Group Coordinator, North – Fred Batt**

CARL North had a get-together (mini-conference) on December 12 at Oakland. This provided an opportunity for focused discussions about possible events in the as well as for North Interest Groups to become more active. Discussion also focused on the possibilities for a larger event shared by many interest groups in lieu of smaller events organized by one Interest Group.

Amy Andres (CSU Stanislaus) accepted the position of Chair of CARLDIG-North and Kris Johnson (CSU Chico) agreed to serve as Vice-Chair. CARL North region meeting (2/27 in Hayward) provided opportunities for Interest Group discussions (I was unfortunately unable to attend). TSIG – North planned a short business meeting after this event.

Florence Espiritu (American River College) has volunteered to be Nominated as the Chair of CCIG-North.

ABLE-North is holding a meeting on March 5 at St. Mary's College in Moraga. They will be discussing future program topics, electing a new Chair and other officers and viewing a demo of a Blackboard tutorial on business research offered by Sharon Radcliff.

## **10. Interest Group Coordinator, South – John Dobbins**

The IG leadership page

<<http://www.carl-acrl.org/Leadership/IGroups/index.html>> is, to the best of my knowledge, now up to date. Thanks Bonnie! Here's a brief summary of the groups and their chairs:

ABLE: Ann Fiegen, Peter Bliss

CALM: Dave Harmeyer

CARLDIG: Emily Woolery

CARL-IT: Michael Yonezawa

CCIG: Leslie Huiner

CDIG: (this group is dormant, but I've had some promising conversations)

CSUL: Judith Downie

DIAL: Jie Tian, Shahla Bahavar,

GIPIG: Jill Vassilakos-Long,

SCIL: Deborah Moore

SEAL: Barbie McConnell

TSIG: bylaws have been ratified, but officers not yet selected. Louise Ratliff is the current southern coordinator.

## RECENT EVENTS

1/30 - SCIL Open House: "Setting the Stage for Effective Library Instruction with Writing"

2/06 - TSIG Business Meeting

2/06 - Other business meetings? (I think the new CARL-IT group had one.)

2/27 - DIAL: Tour of the California African American Museum

3/05 - CARLDIG South Meeting at Mt. SAC

## UPCOMING PROGRAMS

Here are the upcoming programs I am aware of sponsored or cosponsored by southern interest groups:

4/22 - SCIL Preconference: "The Angle of Repose: Balancing Physical Space, Technology, and Learning"  
4/22 - ABLE Preconference: "Business Reference: the Top Ten Questions Anyone Can Answer"  
4/23 - DIAL (cosponsored) Preconference: "Blueprints for Ethnic Studies: Research and Collection Building"  
4/24(?) - CARLDIG breakout session: "Assessment: The Bogus Bandwagon?"  
4/24(?) - TSIG breakout session: "FRBR: a new model for organizing and retrieving bibliographic information"  
7/22-27 - SCIL will host the ACRL/IIL Regional Immersion program

### **11. Campus Liaison Coordinator, North – Brian Lym**

Report not available.

### **12. Campus Liaison Coordinator, South – David Rios**

Report not available.

### **13. Legislative Liaison – Aline Soules**

As your legislative liaison, I continue to send out periodic compilations of legislative items I think will be of interest to members. In addition, I also try to connect with legislators when issues arise or when I have an opportunity.

I had such an opportunity on Feb. 26. I was part of a group that met with the State Secretary for Education, Richard Riordan. Mr. Riordan was formerly Mayor of Los Angeles and one of his successes was to reduce crime by 50%. He was appointed to his current position on Nov. 3, 2003, by Gov. Schwarzenegger. His views about education are probably not entirely in synch with our own, but he expressed interest in providing outreach and education to the underprivileged. He was also interested in our successful programs in terms of numbers and revenue stream. The key, now, is in follow-up.

As you all also know by know, Prop. 55 passed, albeit by a very narrow margin. Props. 57 and 58 also passed. I intend to write a letter to relevant legislators about this and cite the positive results this will have for libraries. With my next e-mail, I will ask for a list of positive examples from our members. It is very important to send thanks as well as complaints, and here's an opportunity.

#### **14. Archivist – Lynne Reasoner**

Report not available.

#### **15. ACRL Chapters Council Delegate – Carl Bengston**

CARL ACRL Chapters Council Delegate Report

Submitted by Carl Bengston

March 3, 2004

On January 11<sup>th</sup> I attended the ACRL Chapters Council meeting in San Diego, which was held in conjunction with the ALA Midwinter Meeting. The 2\_-hour meeting covered a wide variety of topics and issues related to the work of ACRL and its chapters. After the initial formalities, Council Chair Locke Morrisey introduced the other officers of Chapters Council, as well as the ACRL officers and officials in attendance, each of whom gave an update on issues and activities related to his or her position and responsibilities. Locke then introduced the various candidates for ACRL office who were in attendance. Following are a few highlights of the meeting.

ACRL President Tyrone Cannon provided an overview of the strategic planning process that has been undertaken by the Board of Directors. A discussion ensued that focused on how best to engage chapters in the planning process. Reference was made to the 2002 report of the Focus on the Future Task Force, “Top Issues Facing Academic Libraries,” and the need for a plan that is responsive to the issues raised in that report. Council members expressed considerable interest in institutionalizing and regularizing this data collection and reporting effort, and in facilitating discussion and soliciting recommendations at the chapter level. It has been suggested that chapters conduct symposia on the issues identified in the report and disseminate the proceedings. The Board of Directors will be considering the recommendations of the Task Force and Chapters Council in this regard as the strategic planning process proceeds.

There was also discussion of the new ACRL College and Research Library Standards that have been drafted and presented for review. These new standards are a revision of the current College Library Standards and are intended to serve as a unified set of standards for all college, university and community college libraries. Georgia academic librarians Bill Nelson and Bob Fernekes, who are members of the task force charged to develop and draft the new standards, have developed a workshop entitled “ACRL College Library Standards: Practical Application for Academic Libraries.” The workshop, which the presenters are willing and eager to conduct for any chapters that are interested, is designed to provide a knowledge of the principles of the current standards, guidance in developing an assessment process, and practical examples of the application of the relevant principles and practices.

Megan Bielefeld, the ACRL Program Coordinator assigned to Chapters Council, reminded us that the annual ACRL reimbursement to chapters for chapter members who are also members of ALA has increased to \$1.50 per head. Chapters are directed to

submit a request for the reimbursement to ACRL headquarters using the reimbursement form available on the ACRL web site. This information has been shared with CARL Treasurer Vicki Rosen.

The next meeting of the ACRL Chapters Council will be held on Sunday morning, June 27, at the ALA Annual Conference in Orlando. Meetings are open, and chapter officers are encouraged to attend.

Respectfully Submitted

Lynn Lampert

CARL Secretary