

CARL Executive Board Minutes

September 13, 2013

Present: Kathlene Hanson, Matt Conner (minutes), Kelly Janousek, Allison Carr, Pam Howard, Billy Pashaie, Annette Marines, Brett Bodemer, Les Kong, April Cunningham, Hesper Wilson, Gayatri Singh, Nicole Allensworth, Shana Higgins, Stephanie Brasley

Absent:

Call to order: 10:05 am

Announcements

1. (Les) As an ACRL Chapter, CARL has the option of choosing two webinars. Three webinars are in October. One of these is about the publishing rollercoaster. The two others in October and one more in November are about applying standards. <http://www.ala.org/acrl/webcasts>.

There is a free webinar on Academic Libraries Valuable Role in Financial Literacy Education. Monday, September 30 (1:00PM Central Time)

<https://alapublishing.webex.com/alapublishing/onstage/g.php?t=a&d=666832083>

(Kathlene) CARLDIG South is hosting its annual fall program at California State University, Fullerton on Friday, December 6th, 2013 from 8:45 a.m. to 1:00 p.m. Titled “Reference as Place?” this program will offer an opportunity for reference librarians to highlight their varying reference models.

(Kathlene) California Academic and Research library Association’s (CARL) webinar series “So you’re thinking of upgrading your ILS”. The series of free webinars will be on Wednesday, October 9 from 11:00 a.m.-12:30 p.m. Pacific Time and Wednesday, October 16 from 11:00 a.m.-12:30 p.m. Pacific Time. These were organized by a young woman in the IGs who really wanted webinars on ILSs.

ACTION ITEM: Les will send webinar info to Nicole for posting to the CARL Newsletter.

2. (Kelly) CARL did a 2 day discussion several e-forums that generated interest. The forums were for currently inactive IGs ABLE (Academic Business Librarian Exchange), DIAL (Diversity in Academic Libraries), and CDIG (Collection Development Interest Group). The e-forums generated some new IG members. A technology called Abel and Dial has generated 5 new members although it is not active. Kathlene liked Abel and Dial because they are cheap and not too onerous.

Changes/Additions to Agenda

(Kathlene) No changes to agenda.

Approval of Minutes

(Kathlene) Hearing no changes to the minutes a motion to approve was called. Moved and seconded. Is the meeting recorded? Minutes approved.

Action Items update

(Note that current action items are designated with caps and indented in this section.)

Action Item: Billy will find Dominique's document updated IG Manual addressing these issues and get it to the IGs. The Board will also review this document. Billy will facilitate a conversation between IGs and the Board and will finalize the document. (Billy) This action item is resolved.

ACTION ITEM: Hesper will post Dominique's the updated IG Manual on the CARL website document after meeting.

Action Item: The by-laws must be changed to reflect the new membership schedule. To be done by the Committee on Organization. Annette (Chair of the Committee on Organization) did not know about this action item. This action item will be considered ongoing. By-laws must be approved by membership at the next meeting. There was discussion about a timeline for the committee's work and how it related to elections in the fall. No firm deadlines were decided.

ACTION ITEM: Discussion on the schedule for the committee's work will continue by e-mail.

Action Item: The charge is unclear on whether the finance committee is concentrating only on the conference. Needs to be resolved. Priorities need to be established by December. Kathlene reports that the finance committee is talking about various issues, and priorities will be established.

Action Item: Locate respondents geographically. It was not clear what this means. It had to do with the membership survey discussion. There was confusion about what this meant. It related to the membership survey discussion, and some believe that it dealt with IG interest in the north. Kelly says that the survey will not address geographic location. Since the action item is not fully understood, it is removed as an action item.

Action Item: Work with Alexandra to appoint a new committee. Les is tapped for membership. Work out a time frame with Alexandra. This action item is ongoing.

Action Item: Form a group to investigate the appropriateness of advocacy for CARL. Post a query soliciting participation by the membership. Billy, Kelly and Kathlene will talk this through. It was suggested that a member of the Committee on Organization will need to be

included in this discussion. This will have to be Matt or Annette, the only current members of CARL on that committee. The discussion will address issues like Prop 30. Other issues include a definition for advocacy and the unfilled position of legislative liaison. Kathlene pointed out that this position is a year appointment that has not been filled since Amy's time. This action item will be considered ongoing.

ACTION ITEM: Chat more on the role of advocacy for CARL. Parameters need to be formulated for general discussion. Include a fourth member from the Committee on Organization.

Reports/Discussion

2014 Conference (Allie) – There is not much to report. The beauty of starting early is that it is possible to take the summer off. Registration opens at the end of September. The poster call has been sent out. Springshare has donated \$3500 in order to run pre-conference training for its customers. Kelly notes that there has been one incomplete registration so far. No complete ones. But she will wrestle participants down and make them register.

Standing Rules (Annette) – A couple of documents were sent that included a side-by-side comparison of the old and the new and a summary of the changes. There were a lot of edits. There was some question about how new business comes to the Board. Section 2 included changes to which Board members were required to attend the membership meeting and how reimbursement for them was handled. The committee also recommended eliminating items A and B from Section 2. Liaisons should be limited and folded into Directors-at-Large. Section 3 of the by-laws depends on decisions to be made about Section 2. The committee recommended the dissolution of the membership committee by combining it with the outreach committee. Finally, the committee addressed issues about the web administration of IG groups.

ACTION ITEM: The findings of the committee will be reviewed in an online discussion. The role of the IG Coordinator will be one item in the discussion.

ACTION ITEM: The role of the conference planner will be another item in the discussion.

ACTION ITEM: The proposal of replacing North and South Vice Presidents with Senior and Junior Vice Presidents will be another item in the discussion.

Discussion Points:

- Information technology makes campus liaisons less needed than before.
- IG coordinators used to be assigned to directors whose role was to connect IGs. Now we have different kinds of directors.
- Now we have a new type of coordinator in charge of listserv discussions.
- IG coordinators should not be created to align with Directors-at-large.

- It is important to have representation of IGs on the Board, but at the same time, rolling coordinators into the Board is a problem.
- It's now difficult to contact people at colleges.
- People can be reached through membership lists.
- CARL advocacy goes with the IG Coordinator.
- Coordinators talk to each other. The whole point of IGs, originally, was as discussion groups.
- There is confusion about the conference coordinator for this year. The by-laws say that the conference planner is non-voting.
- Before the conference planners there were the North and South Vice-Presidents who always had assistants.
- It appears that the by-laws have not kept up with the current system.
- The standing rules call for a stipend for the conference planner. Should the rules be changed?
- It is at the discretion of the Vice-President to appoint people. Some flexibility in the standing rules is an advantage. They should not be prescriptive.
- Is the Vice-President's responsibility as conference planning foreclosing other jobs that could be done?
- The Vice-President appoints assistants for conference planning as necessary.
- Remove the system of North/South Vice Presidents and have Senior and Junior Vice-Presidents who have freedom to choose the conference year.

Membership Report (Kelly) – The membership report has been sent. We have 391 members, not 400 which was the goal. Not a surprise since it's not a conference year. We can look forward to new members. California libraries are hiring.

SCIL (Billy) – SCIL has a request. They have a non-librarian coming to one of their functions. They would like to reimburse the visitor for expenses which is allowed according to the IG manual. If this will not be subsidized by the Board, they would like to be able to set aside money from a future SCIL Works event to pay for it. There was extensive discussion about the merits of this and of how ACRL [regulations might apply](#). A motion was proposed to send the money to SCIL from the treasury with the understanding that the motion was a temporary measure while the issues are resolved and does not represent a precedent. The motion carried by a simple majority (m/s/p ?-?).

ACTION ITEM: A discussion about the standing rules as they apply to the IGs will be continued.

Discussion Points:

- There were questions about if the person in question was a speaker, if librarians would receive comparable pay, if the non-librarian is a consultant, if more than one non-librarian was requested, and for more details about the request.
- The point was made that SCIL and the IGs are wanting exceptions that cannot be reconciled with the rest of the organization. They are asking for non-librarians to have fees waived where librarians cannot.
- It was pointed out that this was not really an exception because the non-librarians were going to have their fees paid and SCIL was willing to raise the money.
- There was a response that the issue is partly the budget and partly the principle. Non-librarians should not be favored or treated differently from librarians.
- It was pointed out that ACRL sets the policy and allows the SCIL proposal.
- There was a response that we don't need to be governed by ACRL.
- For the issue at stake, it was pointed out that by refusing the SCIL request, CARL would be diverging from both the IG Manual and the CARL standing rules. These standing rules are under discussion. But if the SCIL request is refused, they would need to have a reason.
- It was suggested that perhaps the problem could be avoided by calling the fee waiver an honorarium and thus avoid the language of the manuals.
- It was affirmed that CARL needs to support its IGs and the terminology of honorariums might allow this.
- It was stated that the honorarium idea comes up against the same objections about budget and principle as before.
- It was confirmed that \$300 for an honorarium would cover the costs in question.

Board meeting times discussion (Kathlene) – This can be resolved online.

Reminder about the Nominations & Elections Committee (Kathlene) – Since Kathlene chaired the committee for two years, she wants to give others a chance. A Southern Vice-President is being elected who will serve on the committee. There need to be two more members from the South. Billy volunteers to serve on the committee.

In Progress/Old Business

Membership survey (Kathlene) – Kathlene will email the membership committee about issues of intent of the survey. A discussion will be carried out through chat and email.

ACTION ITEM: Kelly will create a Doodle poll to arrange this. Note that Billy asked that the poll be delayed until he returns to work on the following Monday.

Finance Committee (Kathlene) – This business is tabled.

Research Award (Kathlene) – Kathlene is working on this.

Next Meeting

- December 13, 2013 (In person)
- Start time 10 a.m.
- Location: TBD

Adjourned 12:20pm