

**CARLDIG-South Meeting Minutes – January 17, 2014**  
**California State University, Los Angeles**

**Present:** Elisa Slater Acosta (Loyola Marymount), Jayati Chaudhuri (CSU Los Angeles), Debi Hoffmann (CSU Channel Islands), Suzanne Im (Beverly Hills Public Library), Jennifer Masunaga (Loyola Marymount), Teresa Omidsalar (CSU Los Angeles), Janet Pinkley (CSU Channel Islands), Adolfo Prieto (CSU Fullerton), Romelia Salinas (CSU Los Angeles), Lettycia Terrones (CSU Fullerton)

**1. Announcements**

- Jayati Chaudhuri is a new Reference and Instruction Librarian at CSU Los Angeles.

**Review of Fall 2013 Program**

Overall everyone was really pleased with the program and the location seems to work, but we should continue to rotate locations. We should require all speakers to use the microphone. Also, for future programs we should be mindful of incorporating a community college voice in the presentations.

**2. Approval of Minutes from September 13, 2013 Meeting**

- The minutes were approved as written.

**3. Discussion and Planning of Interest Group Showcase Program at the 2014 CARL Conference**

- The CARLDIG-S program, that will be part of the interest group showcase at the CARL Conference, will take place on Saturday, April 5, 2014 at 10:15am in San Jose, CA
- We will have 75 minutes, which includes time to recruit new members.
  - Panel with 3 speakers (10 minutes each), then 30 minutes for facilitated discussion
- Program Title – “Leading the Way:” Innovative Reference Models
  - **Action items:**
    - Suzanne Im will invite Martha Adkins (USD), Doug Worsham (UCLA), and Nicole Lawson (SSU) to serve as our panelists and discuss their innovative reference model.
    - Suzanne will ask presenters for abstracts of what they will discuss.
  - **Action item:**
    - All members should send Suzanne Im photos so that she can create a slide show to play at the beginning of our session to recruit members.
- Post-program survey
  - **Action item:**
    - Janet Pinkley will prepare the survey to be completed by program attendees.
- Program write-up for CARL newsletter
  - **Action item:**
    - Debra Hoffmann will prepare a write-up of the program for the CARL newsletter.
- Program timekeeping
  - **Action item:**
    - Adolfo Prieto will serve as the timekeeper.

- Program Moderator
  - **Action items:**
    - Suzanne Im will serve as program moderator.

#### 4. Summer Field Trip

- Tentatively set for Friday, July 18<sup>th</sup> to Homeboy Industries Library and a group lunch at Homegirl Café.
  - **Action item:**
    - Suzanne Im to finalize the details
    - Suzanne Im will do the write-up of the field trip for the CARL newsletter

#### 5. Fall 2014 Program

- Hacking Reference: Engaging the “Whole” Student
  - How are academic libraries engaging students through spaces, programming, service learning, marketing, and outreach?
- Program date
  - **Action item:**
    - Suzanne Im will reserve the date of Friday, December 5<sup>th</sup> 2014 on the CARL calendar
- Program location
  - **Action items:**
    - There are three potential locations:
      - Adolfo Prieto will check on PUENTE Learning Center
      - Suzanne Im will check on Beverly Hills Public Library
      - Teresa Omidsalar will check with Emily Woolery re: Mt. SAC
  - **Action items:**
    - Debra Hoffmann will serve as program registrar.
- Printed program
  - **Action items:**
    - Lettycia Terrones will provide local restaurant information for the printed program.
- Post-program survey
  - **Action item:**
    - Janet Pinkley will prepare the survey to be completed by program attendees.
- Program write-up for CARL newsletter
  - **Action item:**
    - Janet Pinkley will prepare a write-up of the fall 2014 program.
- Program timekeeping
  - **Action item:**
    - Adolfo Prieto will serve as timekeeper for the fall 2014 program.
- Gifts for program attendees/presenters
  - **Action items:**
    - Adolfo Prieto will coordinate gift bags for program attendees

#### 6. Plan for Next Meeting

- Next meeting will be a conference call on Friday, March 7<sup>th</sup> from 10:30am – 12:30pm
  - **Action items:**

- Debra Hoffmann and Janet Pinkley will set-up conference call and provide Suzanne Im with the call-in information.

**Meeting Adjourned: 12:14 p.m.**

Respectfully submitted,

Janet Pinkley