Agenda:

- Approve Jan business meeting minutes
- Review of CARL Conference IG Showcase- how did it go?
- Confirm dates for 2016 field trips
- Confirm details about the fall program:
- Name of program (theme is assessment)
- Location (USC, Fullerton, or CalArts)
- Decide on registration (use Reg Online or continue to mail in checks?)
- Finances: confirm how much money is in our account, if we can use any "overflow" cash for marketing, programming, etc
- January and February minutes approved.

CARL Conference IG Showcase-
KC reported that all went well with the IG Showcase. Antelope Valley and UCLA presentations were well received and led to healthy participant discussion.

CARLDIG-S Field Trips

Getty Field Trip – Tour of the Research Institute Library
June 3, 11 a.m. max 20 people.
Carpool encouraged, parking impacted

Action items:
Kaela will do RSVP link in May. Then will send Annette a link to the form so she can post in FB and the email. Madelynn and Annette will send field trip logistics info to Kaela.
Annette will create save the dates for all the fieldtrips and market on FB.

Southern California Library http://www.socallib.org/
August 19, 11 a.m. no limit on attendees
SCL librarians are interested in feedback on best practices for collection and access.

Action items:
July Kaela will do the rsvp link in May. Then will send Annette a link to the form so she can post in FB and the email. Madelynn and Annette will send field trip logistics info to Kaela.

Natural History Museum
October 21 or 28 (date to be confirmed)

Action items:
LB will reach out to Chief Librarian to confirm date

September Kaela will do the rsvp link in May. Then will send Annette a link to the form so she can post in FB and the email. Madelynn and Annette will send field trip

logistics info to Kaela.

Fall Program 2016

- Discussed pros and cons of locations (CalArts, USC, CSUF, FIDM).
- Discussed pros and cons of RegOnline:
  - Registration fee would be one or the other, RegOnline or mail-in checks.Can non-CARL members register for the conference in CARL?
  - Kaela and Teresa reported did not have problems with registering non-members.

Committee decided to stay with mail-in checks registration.

CARL will put funds question on their agenda. Madelynn will share Brenna's update on this. Possible that extra funds (if available) may be available to CARLDIG-S to help fund the fall program.

Fall Program Logistics

When: December 2, 2016
Where: USC
How: Mail-in registrations.

Additional information:
- On-campus parking: $12
- Morning Refreshments: ??
- Food: Box lunch $14 with other possible catering options.

Program theme: Assessment: *Telling Our Stories with Assessment: From Nuance to Hard Data*

Presentation format to include:
- 2 to 3 long (20-25 min) presentations
- Two poster sessions
- Lunch time panel discussion facilitated by moderator with presenters as panelists

Tentative Program Schedule (approximately 4 hours)

9:00-9:30   30 min coffee and registration
9:30-9:40   10 min introductions
9:40 -10:05   Presentation 1
10:10 -10:35   Presentation 2
10:35-11:00   Break for posters and nuggets* and tinker table
11:05-11:35   Presentation 3
11:35-12:05   Break for posters and nuggets and tinker table
12:15-1:15   Lunch & panel discussion with moderated questions

*Participants will use Post-it Notes® to share the various assessment activities/tools they have used, prefer, are interested in using, etc. and post them on a community board for others to review, share and discuss. The Post-it Notes® will serve as "nuggets" or takeaways from the program. Publicity Director, Annette Young will develop proposal for "nugget" activity.

The Program Steering Committee will review all proposals. The CFP (call for proposal) will include boxes which applicants will use to indicate the format type (longer presentation, poster, panel discussion) they are interested in leading, the topic of their presentation or poster (e.g. (e.g., qualitative or quantitative assessment, services, collections) and the option to provide tag terms (e.g., collections, reference services, etc).

Suggested topics for call for proposals:
- Qualitative assessments
- Quantitative assessment models
- Capturing the nuances of the reference interview. How do you assess this?
- Assessment of reference collections and the information resources.
- Assessing services
- Alternative forms of assessment such as collaboration with faculty.
- Interactive assessments to support formative assessment practices

Action Items:
- Finalize the program's location and other logistics (Madelynn)
- Save the Date announcements will be posted on CARL calendar (Annette)
- Schedule next business meeting (in-person)