CARLDIG-South Meeting Minutes – May 25, 2012

Present: Adolfo Prieto (CSUF), Elisa Acosta (LMU), Debi Hoffmann (CSUCI), Billy Pashie (Cypress College), Janet Pinkley (CSUCI), Lise Snyder (UCLA), Emily Woolery (Mt.SAC), Michael Yonezawa (UCR)

Meeting Began: 10:30a.m. (Telephone Conference)

1. Announcements
   - There were no announcements.

2. Approval of Minutes
   - The minutes from the January 27, 2012 meeting were approved.
     - Lise Snyder moved to approve the minutes
     - Michael Yonezawa seconded the motion

3. Evaluation of 2012 CARL Conference Discussion Session, “Where are the Librarians? Innovative Approaches to Reference and Instruction, and Implications for Librarian’s Role”
   - Most of the feedback was favorable
   - The topic was timely, relevant, and even called a “hot topic!”
   - Many wanted to continue the discussion – we might want to revisit this topic for a future event
   - One evaluation suggested a “State of Reference Service” survey – we could create a survey for a future event

   - Adolfo reviewed the “Timeline” document
     - Angela will send out “Save the Date” announcements for CARLDIG-South, CARLLALL, CALIBACA and CALIX listservs.
       - Proposed date: Week of 5/28/12
     - Adolfo and Janet will work on call for proposals and review timeline
       - Proposed date: Wednesday, 7/18/2012
     - First call for proposals sent to listservs: CARLDIG-South, CARLLALL, CALIBACA, CALIX
       - Proposed date: Wednesday, 8/29/12
     - Second call for proposals sent to listservs: CARLDIG-South, CARLLALL, CALIBACA, CALIX. The announcement will also include a CARL membership renewal reminder and link. (CARL renewal is in September)
       - Proposed date: Wednesday, 9/12/12
• Third call for proposals sent to listservs: CARLDIG-South, CARLALL, CALIBACA, CALIX. The announcement will also include a CARL membership renewal reminder and link. (CARL renewal is in September)
  ▪ Proposed date: Thursday 9/20/2012

• Discussion about “call for proposal” draft
  ▪ Add more examples of sample populations: At-Risk, Basic Skills, Gen 1.5, etc.
  ▪ Add language to the draft that includes “feel free to submit a proposal if your sample population is not mentioned, but is relevant…”

• Discussion about program format
  ▪ Less presenters, more time per person
  ▪ 6 presenters, 20 minutes for presentation + 10 minutes for questions = 30 minutes each
  ▪ 3 hours total for presentations
  ▪ Breakfast 30 minutes, presentations 1.5 hours, break, then presentations 1.5 hours
  ▪ 9am-1:30pm

5. Arrangements for next meeting

• 9/7/2012 10:30am-12:30pm at PUENTE learning Center
  ▪ Discussion items may include: maximum number of registrants; program registrar; two members to work registration table; program survey; uploading presentations ahead of time; rules/announcements to be conveyed to attendees on day of event; Q&A period during program; gifts for speakers and attendees; raffle items

6. Discussion of reference topics

• UCLA College Library reference librarians recently discussed changing their job title from “Reference/Instruction Librarian” to “Teaching and Learning Librarian”

7. Thank you

• Adolfo thanked Lise for hosting the telephone conference

Meeting Adjourned: 11:13 a.m.

Respectfully submitted,

Elisa Acosta
Kaela Casey
CARLDIG-South Co-Secretaries