

## CARLDIG-South Meeting Minutes – May 25, 2012

**Present:** Adolfo Prieto (CSUF), Elisa Acosta (LMU), Debi Hoffmann (CSUCI), Billy Pashie (Cypress College), Janet Pinkley (CSUCI), Lise Snyder (UCLA), Emily Woolery (Mt.SAC), Michael Yonezawa (UCR)

**Meeting Began: 10:30a.m. (Telephone Conference)**

### 1. Announcements

- There were no announcements.

### 2. Approval of Minutes

- The minutes from the January 27, 2012 meeting were approved.
  - Lise Snyder moved to approve the minutes
  - Michael Yonezawa seconded the motion

### 3. Evaluation of 2012 CARL Conference Discussion Session, *“Where are the Librarians? Innovative Approaches to Reference and Instruction, and Implications for Librarian’s Role”*

- Most of the feedback was favorable
- The topic was timely, relevant, and even called a “hot topic!”
- Many wanted to continue the discussion – we might want to revisit this topic for a future event
- One evaluation suggested a “State of Reference Service” survey – we could create a survey for a future event

### 4. Continuation of planning for 2012 fall program, *“Building Bridges: Academic Reference Services in the Community.”*

- Adolfo reviewed the “Timeline” document
  - Angela will send out “Save the Date” announcements for CARLDIG-South, CARLALL, CALIBACA and CALIX listservs.
    - *Proposed date: Week of 5/28/12*
  - Adolfo and Janet will work on call for proposals and review timeline
    - *Proposed date: Wednesday, 7/18/2012*
  - First call for proposals sent to listservs: CARLDIG-South, CARLALL, CALIBACA, CALIX
    - *Proposed date: Wednesday, 8/29/12*
  - Second call for proposals sent to listservs: CARLDIG-South, CARLALL, CALIBACA, CALIX. The announcement will also include a CARL membership renewal reminder and link. (CARL renewal is in September)
    - *Proposed date: Wednesday, 9/12/12*

- Third call for proposals sent to listservs: CARLDIG-South, CARLALL, CALIBACA, CALIX. The announcement will also include a CARL membership renewal reminder and link. (CARL renewal is in September)
  - *Proposed date: Thursday 9/20/2012*
- Discussion about “call for proposal” draft
  - Add more examples of sample populations: At-Risk, Basic Skills, Gen 1.5, etc.
  - Add language to the draft that includes “feel free to submit a proposal if your sample population is not mentioned, but is relevant...”
- Discussion about program format
  - Less presenters, more time per person
  - 6 presenters, 20 minutes for presentation + 10 minutes for questions = 30 minutes each
  - 3 hours total for presentations
  - Breakfast 30 minutes, presentations 1.5 hours, break, then presentations 1.5 hours
  - 9am-1:30pm

## 5. Arrangements for next meeting

- 9/7/2012 10:30am-12:30pm at PUENTE learning Center
  - Discussion items may include: maximum number of registrants; program registrar; two members to work registration table; program survey; uploading presentations ahead of time; rules/announcements to be conveyed to attendees on day of event; Q&A period during program; gifts for speakers and attendees; raffle items

## 6. Discussion of reference topics

- UCLA College Library reference librarians recently discussed changing their job title from “Reference/Instruction Librarian” to “Teaching and Learning Librarian”

## 7. Thank you

- Adolfo thanked Lise for hosting the telephone conference

**Meeting Adjourned: 11:13 a.m.**

Respectfully submitted,

Elisa Acosta  
Kaela Casey  
CARLDIG-South Co-Secretaries