

CARLDIG-South Meeting Minutes – April 24, 2015, 10 a.m. - 12p.m.
Virtual Meeting – Planning for the CARLDIG-S Conference

Present: Elisa Acosta (Loyola Marymount University), Martha Adkins (University of San Diego), Lucy Bellamy (Fashion Institute of Design & Merchandising), Kaela Casey (CSU Channel Islands), Rachel Deras (Loyola Marymount University), Madelynn Dickerson (California Lutheran University), Gabriel Gardner (CSU Long Beach), Debi Hoffmann (CSU Channel Islands), Melanie Hubbard (Loyola Marymount University), Susan Luévano (CSU Long Beach), Ken Lyons (UC Santa Cruz), Jennifer Masunaga (Loyola Marymount University), Mary-Michelle Moore (UC Irvine), Juliana Morley (Biola University), Teresa Omidasalar (CSU Los Angeles), Janet Pinkley (CSU Channel Islands), Adolfo Prieto (CSU Fullerton), Eva Rios-Alvarado (MLIS Graduate), Lise Snyder (UCLA), Lettycia Terrones (CSU Fullerton), Yvonne Wilber (California Lutheran University), Michael Yonezawa (UC Riverside)

1. Announcements

- a. Information about the CARL 2016 program is now up on the website. You can submit proposals now. The deadline is May 1. Contact Shanna Higgins for additional details.

2. Approval of minutes from January 23, 2015

- a. The minutes were approved as written.

3. Fall 2015 Program Planning

- a. Registration: There was a lot of discussion about whether to move to online registration or not. The cost may go up for participants. Participants may also have to pay for parking, either included in the cost of registration or separately. Last year was \$22 for CARL members. It was decided to not go with online registration.
- b. Menu: Debbie sent us the menu for Channel Islands catering and the invoice for a previous CARL event. The catering fee has gone up to 10%.
- c. Cost:

715 - (65 people for \$11 breakfast)

71 - 10% service fee

125 - AV fee

150 - parking

\$1,061 (19.30 per person)

Charge \$22 per person; \$32 non-members; \$12 students

- d. Registration Timeline: Call for proposals - first call week of August 24; second call will be sent out after September meeting.
- e. Save the Date - Send out name, date, and location on listserv (use wordage from first paragraph of proposal call on agenda)
- f. Title: *Reference rising: Problem-solving challenges and opportunities in reference programming*
- g. Proposal Call: Letty will work with officers to finalize the wording for the actual call. Suggested wording:

Academic reference services are constantly adapting to new cultures of learning. As we try new programs and carve out new initiatives in reference, what success have you experienced in your library? How has your library come together through collaborative problem-solving to overcome the inevitable obstacles that arise from experimentation? With an emphasis on the positive (not the negative), CARDIG-S would like to hear how your library has overcome challenges in responding to ever-changing approaches to reference services, and learn from your experience in exploring new ideas.

- h. Program format: There was some discussion about whether there should be presentations, poster sessions, or lightning rounds (i.e. one challenge/problem that was overcome. There could be a time for recap - to bring together concluding remarks and comments from the audience.

Suggestion One	Suggestion Two	Format types:
Keynote – featured presentation Panel Lightning round	Presentations Posters Panel	Lightning rounds Roundtables Workshops

- i. Suggested timeline: See 2014 program sample
- j. Program information:
December 4, 2015
California State University, Channel Islands
9am-2pm
Cost of attendance
Registration process TBD

4. Spring field trip to the Center for the Study of Political Graphics

- a. May 1, 2015 11-1pm.

- b. There are only 11 or 12 people signed up. It was decided that we should do another call.
- 5. Summer field trip to FIDM**
- a. Letty will work with Lucy to get suggested dates.
- 6. Resources We Love**
- a. Michael proposed that we should develop a program to provide unique subject areas. Expert showcase?
 - b. *Resources We Love*: Send a 50-100 word blurb about your hidden resource. ? We will create a wiki for people to add their resource.
- 7. Future Program Ideas**
- a. Traditional reference services or sources
 - b. Overlooked Treasures?
- 8. Fall Site Meeting**
- a. The fall site meeting will be at Cal State Channel Islands on September 18.
- 9. Other Business**
- a. Letty will send out a final email notice about the Spring field trip.
 - b. Announcement from Ken and Christina Muna? about CARLDIG-N meeting for IT Showcase. Idea to have a joint showcase with North and South CARLDIGs. Proposals due June 1.
- 10. Adjournment - ?**

Respectfully submitted,

Juliana Morley and Eva Rios-Alvarado