

Diversity in Academic Libraries (DIAL) a CARL Interest Group Bylaws

DIAL Bylaws, latest revision 9/1/2015, Approved: 9/18/2015

Article I. Name

- **Sec. 1.** The name of this organization shall be Diversity in Academic Libraries (DIAL).

Article II. Affiliation

- **Sec. 1.** DIAL shall be an Interest Group (IG) of the California Academic and Research Libraries (CARL). DIAL shall follow the CARL Bylaws, to the extent that they are applicable, which take precedence over the Bylaws of this IG.

Article III. Objectives

These objectives shall be accomplished through advocacy and sponsorship of workshops, seminars, and conference programs where issues of professional concern can be discussed.

- **Sec. 1.** The objectives of DIAL shall be to:
 - Promote an understanding and sensitivity towards the diverse user groups served by academic and research libraries in California--by diverse, we refer to the diversity in race, ethnicity, language, culture, socio-economic class, national origin, religious and political belief, age, ability, gender identity, and sexual orientation;
 - Advocate for inclusivity, equity and diversity within institutional policies, practices and the profession at large;
 - Elicit and advocate for competent, responsive, and accountable services to the information needs of diverse communities in the academic cultural setting;
 - Foster values rooted in professional ethics, social justice, cultural competencies, and democratic practice;
 - Serve as an adviser to the CARL executive board; the CARL executive board can have access to DIAL as a resource as needed to serve in an advisory capacity; and
 - Identify unique resources and services to diverse populations in the academic and research community;

Article IV. Membership

- **Sec. 1.** DIAL membership shall be open to all members of CARL.
- **Sec. 2.** Any CARL member may become a member of DIAL by indicating that DIAL membership is desired on the CARL application/renewal form.
- **Sec. 3.** No additional dues or fees shall be required for DIAL membership.
- **Sec. 4.** All DIAL members shall have the opportunity to subscribe to DIAL-L, the DIAL discussion list.

Article V. Officers, Terms, Responsibilities

- **Sec. 1.** This organization shall be governed by an Executive Board working with the support of a Steering Committee, all of whom shall be members of DIAL, and therefore members of CARL.
 - **Sec. 1.1.** The Executive Board shall be composed of the elected/appointed offices of two Co-Chairs, Secretary, and Program Chair. There shall be no limit to the number of terms any of these officers may serve.
 - **Sec. 1.2.** Participation in the Steering Committee shall be appointed by the Executive Board. The elected/appointed Executive Board officers are automatically members of the Steering Committee.

- **Sec. 2.** Terms of Office. The Co-Chairs shall serve for two consecutive years with staggered terms. The Secretary and the Program Chair shall serve for one year. There shall be no limit to the number of terms any of these officers may serve.
- **Sec. 3.** Vacancies. Vacancies shall be filled by a plurality vote of the remaining officers of the Interest Group.
- **Sec. 4.** Co-Chairs. The Co-Chairs shall:
 - convene and chair meetings;
 - create and distribute meeting agendas;
 - appoint committees or individuals for programs and special projects;
 - serve as liaison between DIAL and CARL and submit reports as required by CARL;
 - appoint officers to fill vacancies; and
 - oversee all Interest Group activities.
- **Sec. 5.** Secretary. The Secretary shall:
 - take and distribute minutes of the meetings and forward a copy to the CARL Interest Group Coordinator; and
 - perform other duties as required.
- **Sec. 6.** Program Chair. The Program Chair shall:
 - handle DIAL program registration;
 - collect program registration fees and report to the CARL Treasurer;
 - promote and advertise DIAL programs; and
 - perform other duties as required.

Article VI. Meetings

- **Sec. 1.** DIAL shall meet at least twice yearly. All meetings are open to any CARL member.

Article VII. Nominations and Elections

- **Sec. 1.** Elected Officers. One Co-Chair, Secretary, and Program Chair shall be elected each year.
- **Sec. 2.** Nominating Committee. The Steering Committee shall act as a Nominating Committee or the Co-Chairs shall appoint a Nominating Committee of DIAL members.
- **Sec. 3.** Elections. Elections shall be held annually in the fall.
 - **Sec. 3.1.** The terms of the newly elected officers shall start immediately after the DIAL business meeting at which elections results are announced.
 - **Sec. 3.2.** If there is only one candidate for each office, the officers shall be elected by acclamation. If there is more than one candidate for an office, a secret ballot election shall be held at the fall meeting.
 - **Sec. 3.3.** Electronic voting of active members will be coordinated by the Nominating Committee. Election results are based on a plurality vote.

Article VIII. Programs

- **Sec. 1.** The Interest Group shall sponsor at least one program each year.
- **Sec. 2.** For guidelines, refer to the [CARL Interest Group Program Planning Manual](#).

Article IX. Parliamentary Authority

- **Sec. 1.** Matters not specifically covered in the Bylaws, special rules, or standing rules of this IG, shall be governed by the same parliamentary authority used by CARL (the latest edition of the [Standard Code of Parliamentary Procedure](#)).

Article X. Amendments

- **Sec. 1.** Any member may suggest bylaws amendment(s) to the Steering Committee at any time during the year.

- **Sec. 1.1.** If a majority of the members of the Steering Committee agree with the proposed amendment(s), the amendment(s) shall be announced at least 20 days before being sent out for a vote by DIAL membership.
- **Sec. 1.2.** Amendments shall be approved by an affirmative majority vote of the members who respond.
- **Sec. 1.3.** If not otherwise specified, proposed amendment(s) become effective immediately upon approval as described above.

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