SCIL Meeting Minutes
March 6, 2020
Attendees: Judy Opdahl-CSUSM, Michelle DeMars-CSULB, Tim Chu-UCSD, Mary-Michelle Moore-UCSB, Jennifer Silverman-WCU, Kat Koziar-UCR, Amanda Roth-UCSD

1. Introductions: Meeting to order 09:14

2. Approve minutes from Meeting February 14, 2020
   https://docs.google.com/document/d/1osnQfJXSxqDyzPeR0aoVgLRYjnFlm5H_1Rmjd1PCfNNk/edit?usp=sharing
   a. Motion: MD
   b. Second: MMM

3. Updates on bylaws voting
   a. Closing loop on two action items:
      i. MMM to format bylaws and notify Andrew Carlos-tabled until next meeting
      ii. KK to update website with new bylaws-tabled until next meeting

4. SCILWorks
   a. Debrief event
      i. Positive notes: Attendees liked the theme, Active Learning suggested for next theme, also suggested what faculty/librarian relationships
      ii. Changes for improvement: Next time a larger room required, suggest new locations (Poly & Riverside)
      iii. Feedback from forms evaluated and put into google sheets for review
   b. Slides and program on website
      i. Action item is completed KK uploaded slides to website
   c. Post event wrap-up
      i. Final accounting for reimbursement, status?
      ii. We will populate our thoughts into a document for next year’s event and place into future SCIL Works 2021 for ease of planning
5. CARL
   a. IG Showcase
      i. Submissions received
         1. 9 submissions received and peer-reviewers requested they have til the end of 3/6 to review. Notify
         2. Date of notification for participants anticipated on Sunday 3/8
         3. JO - Spoke w/ Talitha Matlin - we will have to set-up and rearrange room after our use. Size would be helpful to determine how many speakers we can host. Deciding to stick with 5 for this event.
      
      ACTION: JO to check in on size of meeting room for event
      
      ii. Day of CARL - IG Showcase
          1. Program
             a. Marketing of the IG for attendees. Once the speakers have been notified, web, social and emails will be sent out.
             b. Planning
             c. Collage of presenter information and mini zine instead of slide deck.
          
          ACTION: MD & MMM to generate slide deck and zine for showcase by 3/37
          ACTION: JO to send out email check in on 3/24
             i. Budget needed- minimal budget required
             d. Facilitation of the IG Showcase
                i. Zoom break-out rooms will be our back-up plan in case of COVID-19 issues
                ii. SCIL leadership: to help with chair set-up and break-down
          
          .ACTION: JO to check in about COVID-19 plan
          ACTION: a great way to participate in CARL is to host a program
          
          b. Planning for meetup
             i. date/time/location-suggestions for
             ii. Morning coffee proposed as alternative
          
          ACTION: JO to ask about dine-around, etc
          
          c. Recruitment efforts
             i. TC - Carl-IG program “ad” - status
6. Round Robin Announcements
   a. MMM: New position - Moving Image Collections Curator & Librarian for Film & Media Studies position at UCSB
   b. TC-AUL- Learning and Engagement, etc.
   c. MD-business librarian in the far future
   d. JS-Phone interview-very promising!
   e. Changes may be afoot at Palomar Community College

7. Future meetings
   a. Future Meeting April 24th