SCIL Meeting Minutes
April 24, 2020
Attendees: Judith Opdahl, Michelle DeMars, Timothy Chu, Mary-Michelle Moore & Kirsten Hansen

1. Introductions
2. Meeting to order
3. Approve minutes from Meeting March 14, 2020
   https://docs.google.com/document/d/1kxDIpjx6kJdz9pz3_22reXDFqCa-OXZiJN-AkDNYd9U/edit?usp=sharing
   Motion: MMM
   Second: TC

4. Re-visit updates on bylaws voting
   a. Previous two action items:
      i. MMM reformatted bylaws and notified Andrew Carlos, waiting for response.
      ii. KK to update website with new bylaws-tabled until next meeting

5. CARL
   a. IG Showcase
      i. Sent in emails stating we are still participating - JO
      ii. Day of CARL - IG Showcase
         1. Program
            a. Marketing of the IG for attendees. Once the speakers have been notified, web, social and emails will be sent out.
            b. Planning
               i. Collage of presenter information for possible zoom background and presenter picture.
               ii. Reconfirm our speakers again (things can change) and gather information for this effort
               iii. MD to gather info from KJ @ CARL
               iv. JO to sent out email check in on 3/24
               v. Budget needed- minimal budget required
            c. Facilitation of the IG Showcase
               i. Check in with presenters re: recording of session
ii. Zoom break-out rooms
iii. SCIL leadership - others?

b. Planning for meetup -
   i. Virtual - happy hour (not directly tied to CARL)
   ii. Maybe an evening with a theme (beach?) or games (Cards Against Covid, trivia, etc)

c. Recruitment efforts
   i. TC - Carl-IG program “ad” - status

6. Round Robin Announcements
   a. Tips and hacks for online teaching:
      i. Google Docs can to a talk to text in settings
      ii. Ask vendors to send out demo videos
      iii. Perhaps a tips and hacks program for summer (in prep for Fall)
      iv. Share common tutorials (CSU, UC, etc)
      v. OER resources

7. Future meetings
   a. Future Meeting TBD