MINUTES

CARL-SEAL Board/Planning Meeting

Teleconference hosted by CSUN

Thursday, November 3, 3-4pm

Attending: Christina Mayberry, Khue Duong, Kristen LaBonte, Danielle Skaggs, Marcia Henry, Lise Snyder, Doris Helfer, Yvonne Wilson

1.       Agenda Review

2.       Approve Minutes (September 15, 2011) – Kristen LaBonte

- Approved unanimously

3.       Fall Program – Khue Duong

- Many positive comments on our program. Some feedback: have a list of attendees (contact information). We also need to provide receipts for people (Khue has provided it to requesting parties). We should have these printed for our next program(s).

  - End of year report. 30 people in attendance, netted $176. Suggested future programs: Science entrepreneurship, medical devices (design, etc.), best practices swap & shop.

4.       New Business

- We need a new VP Program Chair. We will put out a call with a deadline of the 14th. Interested parties to notify Khue.

-Hosting a lunch or dinner at CARL. (April 5-7). We need to keep our eyes open for the Dutch Treat. Excellent adventure on Wed. April 4? The weekend following is Easter. Talk with Anne T. at SDSU for potential sites. Casa Guadalajara in Old Town is a good place to eat. Another option is to do an Excellent Adventure in conjunction with ALA in Anaheim in June.

- ACS Meeting is also in San Diego, March 25-29. Program on instruction tools in chemical information.

-Deadline of the 15th for CARL newsletter for the fall program writeup.

5.       Announcements

- Khue has a free pass to AAAS early next year in Vancouver. Positions are open at UCI and UCSB, and CSUN right now. A new position should be posted soon for CSU Long Beach.

6.       Next Meeting

- Conference Call Thurs. Dec. 1 at 3pm.

7.       Adjourn